

Information Governance Department
East Wing
St. Pancras Hospital
4. St. Pancras Way
London NW1 0PE
Freedom.Information@Candi.nhs.uk

30 December 2014

Reference: 2014-155

Dear [REDACTED]

Re: Information Request – Freedom of Information Act 2000

Following your request for information we received on the 28 November 2014, we are providing you with access to the recorded information held by Camden and Islington NHS Foundation Trust in answer to your enquiry.

You requested the following information:

1. IT Infrastructure

1.1. Which application do you use for Finance & Accounting Systems?

Agresso.

1.2. Which application do you use for Enterprise Resource Planning/Management (ERP/ERM)?

I cannot confirm that the Trust has a system that would meet this definition.

1.3. Which e-Procurement tool do you use?

Agresso.

1.4. Do you have an invoice automation workflow tool in place?

Yes.

1.5. How do you currently receive your invoices? (e.g. manually via paper, document scanning/OCR, EDI, e-Invoicing, Email)

The Trust receives invoices in various formats.

1.6. Do you accept electronic invoices and do you have a partner who does this on your behalf?

Yes, the Trust does accept electronic invoices. The Trust does not have a partner who does this on its behalf.

1.7. What format of invoices do you currently accept?

We accept all legal formats.

1.8. What % of non-NHS invoices are paid on time?

As at quarter 2, 14/15, the Trust paid 84% within time.

1.9. How many invoices does your accounts payable function process annually (paper and digital)?

19,665 for the financial year 2013/2014.

1.10. What is the total value of the invoices your accounts payable function processes annually?

£64,213,875 for the financial year 2013/2014.

2. Organisational Structure

2.1. Please provide the name, phone number and email address of the Chief Executive Officer, Head of Procurement and Head of Finance.

Chief Executive: Wendy Wallace – 0203 317 3500,
chief.executive@candi.nhs.uk

Director of Finance: David Wragg – 0203 317 3500, David.Wragg@Candi.nhs.uk

Refusal Notice

Head of Procurement:

I must advise you that the Trust is withholding your request for information for the name, phone number and email address for the Head of Procurement, under section 40(2) of the Freedom of Information Act 2000 because it is personal information as defined in the Data Protection Act 1998, and it relates to a third party who is a junior employee within the Trust. The disclosure would constitute a breach of at least one of the Data Protection Principles defined in the Data Protection Act 1998 and it would be unfair to this individual and beyond their reasonable expectation to release this information into the public domain.

Section 4(2) is an absolute exemption which means that the Trust is not obliged to consider whether or not it is in the public interest to release this information.

2.2. Is there a person who is in charge of transformation in the Trust? If so please provide the name, job title, phone number and email address of this person.

The Trust sought clarification from yourself on 12 December 2014 and is currently waiting to receive a response.

I do hope you are satisfied with the way in which your response was handled, if not you may request an internal review at the above email address within 28 days of this letter. When contacting the Trust please use the above reference that is unique to your request.

If you remain unsatisfied with the outcome of the internal review, you may seek further recourse by lodging an appeal with the Information Commissioner' Office at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF and on the Information Centre's website. www.ico.gov.uk/

Yours sincerely


Interim Information Governance Officer