

Information Governance Department
East Wing
St. Pancras Hospital
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3 December 2014

Reference: 2014-133

Dear [REDACTED]

Re: Information Request – Freedom of Information Act 2000

Following your request for information we received on the 11 November 2014, we are providing you with access to the recorded information held by Camden and Islington NHS Foundation Trust in answer to your enquiry.

You requested the following information:

- a. **Which IT disposal company does the organisation currently use to dispose of redundant IT equipment?**

PCD Computing Recycling Limited.

- b. **How long is the IT disposal contract for and when does it expire?**

The Trust books ad-hoc collection and disposal services when needed.

- c. **Who is the best contact to speak to responsible for IT disposal and WEEE recycling in the organisation?**

David Jackland, Associate Director of ICT.

- d. **What is important to the organisation when choosing an IT disposal supplier?**

The equipment must be disposed legally, responsibly and efficiently.

- e. **What type of security accreditations does the organisation take into consideration when choosing an IT disposal supplier?**

Waste Carriers Licence
Certificate of Data Destruction
WEEE AATF Approval
ICT Waste Management License

f. How often does the organisation dispose of redundant IT equipment?

Ad-hoc as and when needed.

g. How many sites does the organisation require collections from?

Forty.

h. On average how much equipment is collected on a normal collection?

113 items – based on a quarterly calculation.

i. What type of documentation does the organisation require back for auditing purposes?

Disposal certificate.
Inventory of the disposed equipment.

j. Do you receive a financial return from your current IT disposal partner?

No.

k. Do you require onsite data destruction services?

No.

l. How many client devices is your IT estate made up of?

1898.

m. Do you have any current or upcoming projects that'll result in redundant IT equipment?

Yes – hardware refresh programmes for PC's and removal of old redundant printers/fax machines.

I do hope you are satisfied with the way in which your response was handled, if not you may request an internal review at the above email address within 28 days of this letter. When contacting the Trust please use the above reference that is unique to your request.

If you remain unsatisfied with the outcome of the internal review, you may seek

further recourse by lodging an appeal with the Information Commissioner' Office at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF and on the Information Centre's website. www.ico.gov.uk/

Yours sincerely


Interim Information Governance Officer