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East Wing  
St. Pancras Hospital  
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London NW1 0PE  
[Freedom.Information@Candi.nhs.uk](mailto:Freedom.Information@Candi.nhs.uk)

6 February 2015

**Reference: 2015-197**

Dear 

**Re: Information Request – Freedom of Information Act 2000**

Following your request for information we received on the 13 January 2015, we are providing you with access to the recorded information held by Camden and Islington NHS Foundation Trust in answer to your enquiry.

You requested the following information:

**“Could you let me know if your Trust has:**

- (1) A policy that describes the process for granting of leave for mental health in-patients who have been admitted to hospital informally (voluntarily).**
- (2) A Section 17 Leave policy. That is a policy that describes the process for granting leave to patients detained under a section of the Mental Health Act 1983**

**Should such policies exist I would appreciate it if you could forward me a copy electronically or in paper format.”**

Please refer to the Trust's Leave Policy, which is attached.

I do hope you are satisfied with the way in which your response was handled, if not you may request an internal review at the above email address within 28 days of this letter. When contacting the Trust please use the above reference that is unique to your request.

If you remain unsatisfied with the outcome of the internal review, you may seek further recourse by lodging an appeal with the Information Commissioner's Office at

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF and on the Information Centre's website. [www.ico.gov.uk/](http://www.ico.gov.uk/)

Yours sincerely

  
Interim Information Governance Officer