

Information Governance Department
East Wing
St. Pancras Hospital
4. St. Pancras Way
London NW1 0PE
Freedom.Information@Candi.nhs.uk

12 January 2015

Reference: 2014-190

Dear [REDACTED]

Re: Information Request – Freedom of Information Act 2000

Following your request for information we received on 29 December 2014. The Trust has looked into your request under the Freedom of Information Act 2000, but it is with regret that we are unable to provide in detail the information you have requested.

You requested:

- “1. A copy of the Grievance Investigation Time Line that shows how events and incidents interact.**
- 2. A copy of the original Terms of Reference for the Grievance Investigation.**
- 3. A copy of any amendments to the original Term of Reference for the Grievance Investigation.”**

Refusal Notice

I must advise you that the Trust is withholding your request for information under section 40(1) of the Freedom of Information Act 2000 which states:

“Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject.”

Your request constitutes a subject access request, because you are seeking information which relates to yourself. Accordingly the Trust will consider your subject access request application under section 7 of the Data Protection Act 1998. The Trust is aware that you need these documents by 18 January and will endeavour to respond before this date.

I do hope you are satisfied with the way in which your response was handled, if not you may request an internal review at the above email address within 28 days of this letter. When contacting the Trust please use the above reference that is unique to your request.

If you remain unsatisfied with the outcome of the internal review, you may seek further recourse by lodging an appeal with the Information Commissioner' Office at Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF and on the Information Centre's website. www.ico.gov.uk/

Yours sincerely



Interim Information Governance Officer