

**CAMDEN AND ISLINGTON  
NHS FOUNDATION TRUST  
EXTRAORDINARY MEETING OF  
THE BOARD OF DIRECTORS  
HELD IN PUBLIC  
CONFERENCE HALL  
ST PANCRAS HOSPITAL  
4 ST PANCRAS WAY  
LONDON, NW1 0PE**

Thursday 28 September 2017 at 2:00pm

**Membership of the Board of Directors:**

<b>Ms Leisha Fullick</b>	<b>Chair</b>
<b>Ms Angela McNab</b>	<b>Chief Executive</b>
<b>Ms Pippa Aitken</b>	<b>Non-Executive Director / Deputy Chair</b>
<b>Prof Tom Burns</b>	<b>Non-Executive Director</b>
<b>Ms Caroline Harris-Birtles</b>	<b>Director of Nursing</b>
<b>Dr Sue Goss</b>	<b>Non-Executive Director</b>
<b>Ms Angela Harvey</b>	<b>Senior Independent Director</b>
<b>Dr Vincent Kirchner</b>	<b>Medical Director</b>
<b>Mr Kieran Parmar</b>	<b>Non-Executive Director</b>
<b>Ms Sally Quinn</b>	<b>Director of Human Resources and Organisational Development (Non-Voting Member)</b>
<b>Mr Andy Rogers</b>	<b>Chief Operating Officer</b>
<b>Mr Darren Summers</b>	<b>Director of Strategy and Business Development (Non-Voting Member)</b>
<b>Mr Patrick Vernon</b>	<b>Non-Executive Director</b>
<b>Mr David Wragg</b>	<b>Director of Finance</b>

**Required Attendee:**

<b>Ms Terri Burns</b>	<b>Trust Company Secretary</b>
<b>Mr Martin Zielinski</b>	<b>Board Secretary (Minute Taker)</b>

Enquiries to Board Secretary  
Telephone 020 3317 7112  
E-mail: [trust.secretary@candi.nhs.uk](mailto:trust.secretary@candi.nhs.uk)

**PUBLIC BOARD MEETING - AGENDA**

**2pm, Thursday 28 September 2017**

<b>1.</b>	<b>GENERAL BUSINESS</b>	<b>Time:</b>	<b>Page No:</b>
1.1	<b>Welcome, Apologies and Quoracy</b>	2:00-2:05pm	Verbal
1.2	<b>Declaration of Interests</b>		4
1.3	<b>Service User Story: Kingston Primary Care Mental Health and Kingston iCope</b> Introduced by Ms Caroline Harris-Birtles	2:05-2:20pm	Verbal
1.4	<b>Draft Minutes</b> Draft minutes from previous Public Board meetings on 27 July 2017	2:20-2:25pm	6
1.5	<b>Matters Arising</b> Matters arising from Public Board meetings on 27 July 2017		19
1.6	<b>Chief Executive's Report</b> Introduced by Ms Angela McNab	2:25-2:35pm	23
<b>2.</b>	<b>QUALITY IMPROVEMENT, SAFETY &amp; EXPERIENCE</b>		
2.1	<b>Clinical Strategy 2016-2021 – Update September 2017</b> Introduced by Dr Vincent Kirchner	2:35-2:50pm	27
2.2	<b>Quality and Safety Overview</b> Introduced by Ms Caroline Harris-Birtles	2:50-3:00pm	174
2.3	<b>Implementation of Triangle of Care</b> Introduced by Mr Andy Rogers / Ms Deborah Wright	3:00-3:10pm	181
2.4	<b>Implementation of Service User Involvement Strategy</b> Introduced by Mr Andy Rogers / Ms Deborah Wright	3:10-3:20pm	195
<b>3.</b>	<b>OPERATIONAL PERFORMANCE</b>		
3.1	<b>Board Performance Report Q1</b> Introduced by Mr Andy Rogers	3:20-3:35pm	201
3.2	<b>HR / Workforce Performance Report Q1</b> Introduced by Ms Sally Quinn	3:35-3:50pm	212
3.3	<b>Learning and Organisational Development Update</b> Introduced by Ms Quinn	3:50-4:00pm	229
3.4	<b>Report on Safe Working Hours for Doctors in Training</b> Introduced by Dr Vincent Kirchner	4:00-4:10pm	235
3.5	<b>Month 5, 2017/18 – Financial Position</b> Introduced by Mr David Wragg	4:10:25pm	241
<b>4.</b>	<b>GOVERNANCE /STRATEGIC DEVELOPMENT</b>		
4.1	<b>Organisational Development Strategy</b> Introduced by Ms Sally Quinn	4:25-4:40pm	259

4.2	<b>Mental Health Law Annual Report</b> Introduced by Mr Rogers	4:40-4:45pm	272
4.3	<b>Medicines Optimisation Annual Report</b> Introduced by Dr Vincent Kirchner		287
4.4	<b>Information Governance Annual Report</b> Introduced by Ms Caroline Harris-Birtles		310

## 5 SUB-COMMITTEES

5.1	<b>Quality Committee</b>		
5.1.1	• Verbal briefing from meeting on 19 September 2017	4:45-4:50pm	Verbal
5.1.2	• Minutes of the meeting on 18 July 2017 Introduced by Dr Sue Goss, Quality Committee Chair		321

## 6. ANY OTHER BUSINESS

6.1	<b>Any other business that the Chair considers urgent</b>	4:50-5:00pm	Verbal
6.2	<b>New risks identified during the meeting or risks referred to/from other Committees</b>		
6.3	<b>Items for Communication to the Trust</b>		
6.4	<b>Date of next meeting</b> 26 October 2017		

7.	<b>CLOSE</b>	5.00pm	
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