

**CAMDEN AND ISLINGTON
NHS FOUNDATION TRUST
EXTRAORDINARY MEETING OF
THE BOARD OF DIRECTORS
HELD IN PUBLIC
CONFERENCE HALL
ST PANCRAS HOSPITAL
4 ST PANCRAS WAY
LONDON, NW1 0PE**

Thursday 28 September 2017 at 2:00pm

Membership of the Board of Directors:

Ms Leisha Fullick	Chair
Ms Angela McNab	Chief Executive
Ms Pippa Aitken	Non-Executive Director / Deputy Chair
Prof Tom Burns	Non-Executive Director
Ms Caroline Harris-Birtles	Director of Nursing
Dr Sue Goss	Non-Executive Director
Ms Angela Harvey	Senior Independent Director
Dr Vincent Kirchner	Medical Director
Mr Kieran Parmar	Non-Executive Director
Ms Sally Quinn	Director of Human Resources and Organisational Development (Non-Voting Member)
Mr Andy Rogers	Chief Operating Officer
Mr Darren Summers	Director of Strategy and Business Development (Non-Voting Member)
Mr Patrick Vernon	Non-Executive Director
Mr David Wragg	Director of Finance

Required Attendee:

Ms Terri Burns	Trust Company Secretary
Mr Martin Zielinski	Board Secretary (Minute Taker)

Enquiries to Board Secretary
Telephone 020 3317 7112
E-mail: trust.secretary@candi.nhs.uk

PUBLIC BOARD MEETING - AGENDA

2pm, Thursday 28 September 2017

1. GENERAL BUSINESS	Time:	Page No:
1.1 Welcome, Apologies and Quoracy	2:00-2:05pm	Verbal
1.2 Declaration of Interests		4
1.3 Service User Story: Kingston Primary Care Mental Health and Kingston iCope Introduced by Ms Caroline Harris-Birtles	2:05-2:20pm	Verbal
1.4 Draft Minutes Draft minutes from previous Public Board meetings on 27 July 2017	2:20-2:25pm	6
1.5 Matters Arising Matters arising from Public Board meetings on 27 July 2017		19
1.6 Chief Executive's Report Introduced by Ms Angela McNab	2:25-2:35pm	23
2. QUALITY IMPROVEMENT, SAFETY & EXPERIENCE		
2.1 Clinical Strategy 2016-2021 – Update September 2017 Introduced by Dr Vincent Kirchner	2:35-2:50pm	27
2.2 Quality and Safety Overview Introduced by Ms Caroline Harris-Birtles	2:50-3:00pm	174
2.3 Implementation of Triangle of Care Introduced by Mr Andy Rogers / Ms Deborah Wright	3:00-3:10pm	181
2.4 Implementation of Service User Involvement Strategy Introduced by Mr Andy Rogers / Ms Deborah Wright	3:10-3:20pm	195
3. OPERATIONAL PERFORMANCE		
3.1 Board Performance Report Q1 Introduced by Mr Andy Rogers	3:20-3:35pm	201
3.2 HR / Workforce Performance Report Q1 Introduced by Ms Sally Quinn	3:35-3:50pm	212
3.3 Learning and Organisational Development Update Introduced by Ms Quinn	3:50-4:00pm	229
3.4 Report on Safe Working Hours for Doctors in Training Introduced by Dr Vincent Kirchner	4:00-4:10pm	235
3.5 Month 5, 2017/18 – Financial Position Introduced by Mr David Wragg	4:10:25pm	241
4. GOVERNANCE /STRATEGIC DEVELOPMENT		
4.1 Organisational Development Strategy Introduced by Ms Sally Quinn	4:25-4:40pm	259

4.2	Mental Health Law Annual Report Introduced by Mr Rogers	4:40-4:45pm	272
4.3	Medicines Optimisation Annual Report Introduced by Dr Vincent Kirchner		287
4.4	Information Governance Annual Report Introduced by Ms Caroline Harris-Birtles		310

5 SUB-COMMITTEES

5.1	Quality Committee		
5.1.1	• Verbal briefing from meeting on 19 September 2017	4:45-4:50pm	Verbal
5.1.2	• Minutes of the meeting on 18 July 2017 Introduced by Dr Sue Goss, Quality Committee Chair		321

6. ANY OTHER BUSINESS

6.1	Any other business that the Chair considers urgent	4:50-5:00pm	Verbal
6.2	New risks identified during the meeting or risks referred to/from other Committees		
6.3	Items for Communication to the Trust		
6.4	Date of next meeting 26 October 2017		

7. CLOSE 5.00pm